

**MINUTES OF A SPECIAL MEETING OF THE
UPLAND CITY COUNCIL
AUGUST 1, 2018**

OPENING

The special meeting of the Upland City Council was called to order by Mayor Stone at 2:00 p.m. in the City Council Chambers.

1. ROLL CALL

Present: Mayor Debbie Stone, Council Members Carol Timm, Gino Filippi, Janice Elliott, and Sid Robinson

Staff: City Manager Bill R. Manis and Assistant City Manager/City Clerk Jeannette Vagnozzi

2. ORAL COMMUNICATIONS none

3. ADOPT A RESOLUTION APPROVING THE ASSESSMENT REPORT, ASSESSING ADMINISTRATIVE FINES, AND ESTABLISHING SPECIAL ASSESSMENT LIENS RELATING TO UNPAID ADMINISTRATIVE FINES

Captain Blanco presented the staff report, which is on file in the City Clerk's office.

There was discussion regarding code enforcement, notification to property owners, and the lien process.

Motion by Councilmember Elliott that any citations of \$500 or less be maintained by the City and not referred to the County Assessor.

There was further discussion regarding notification to property owners and enforcement of the municipal code.

Councilmember Elliott withdrew the motion.

Motion by Mayor Stone to adopt Resolution No. 6458 approving the assessment report, assessing administrative fines, and establishing special assessment liens against parcels of real property in the City of Upland relating to unpaid administrative fines pursuant to Section 1.10.090 of the Upland Municipal Code, seconded by Councilmember Timm, and carried unanimously.

4. ADJOURNMENT

Mayor Stone adjourned the meeting at 2:41 p.m. The next regular meeting of the City Council is Monday, August 13, 2018.

SUBMITTED BY:



Jeannette Vagnozzi

APPROVED:

August 13, 2018